Privacy Statement

The Queensland Government collects and collates information from the application form for the purpose of assessment as well as program monitoring and evaluation. Authorised Department and Advanced Queensland officers, and approved grant assessors and evaluators will have access to this information under the [Financial Accountability Act 2009](#).

Applicants should note that broad details of successful proposals, agreed outcomes, progress and the level of funding awarded may be published by the Queensland Government.

Some information may be used to promote funded projects.

The applicant organisation information will not be disclosed to any other third party without their consent, unless required by law or for the purposes of the [Information Privacy Act 2009](#).

For audit purposes, the Queensland Government is required to retain the applications and other supplied support material. Applicants wishing to access this information should contact the Department in the first instance.

The provisions of the [Right to Information Act 2009](#) apply to documents in the possession of the Queensland Government.

General Grant Information

* indicates a required field

Funding Agreement and reporting requirements

NOTE: please read before completing application

Successful applicants will be required to enter into:

- a legally binding Grant Agreement with the State of Queensland through the Department of Environment and Science (the Department).
- if successful, appropriate arrangements with each collaborative partner organisation will need to be made to ensure the completion of the proposed project and achievement of the proposed outcomes as set out in the Australian Government industry-research funding program application.

The Department will not enter into a Grant Agreement unless and until the applicant provides evidence the Australian Government has provided written confirmation the application to the nominated Australian Government industry-research funding program has been successful.

Failure to meet either of these requirements will result in the funding offer being withdrawn.

The funding agreement must be signed by the legal entity that submitted the application except for approved Cooperative Research Centres (CRC) where a legal entity is required to be created.

The reporting will inform the Department's release of payments in each financial year.

Science Into Industry Co-Investment Program: Application Form
Form Preview

The applicant organisation must read the program guidelines and guidance materials.

Australian Government funding

Applications to Australian Government industry-research funding programs will be considered for co-investment (refer to list linked in the co-investment program Guidelines).

Applicants may contact the Department to obtain advice on other newly announced Australian Government programs via science.grants@des.qld.gov.au for advice.

Applicants must ensure applications comply with the nominated eligible Australian Government funding program grant Guidelines, including partner funding contributions. Applications for projects that do not comply with these guidelines will be deemed ineligible.

Do you agree that you are in compliance with the Australian Government program guidelines eligibility requirements, including partner contributions? *
○   Yes (provide further details below if required)
○   No (provide further details below, noting applications that do not meet the eligibility requirements of the nominated Australian Government Industry-research funding program will be deemed ineligible.)
Note: Total funding request up to 25% of the total cash value of the proposed project, and not greater than the total value of the combined industry partners and collaborators cash contributions.

Further details explaining eligibility status of application to nominated Australian Government program:

Please include the link to the considered Australian Government funding programs guidelines and eligibility criteria. *

Must be a URL.

Do you confirm that the Queensland-based applicant organisation listed in this application will also be the lead applicant to the target Australian Government industry-research funding program? *
☐   Yes (provide further details below, if required)
☐   No (provide further details below, noting that it is an eligibility requirement that applicants must also be the lead applicant to the target Australian Government industry-research funding program. Failure to meet this criterion could result in your application being deemed as ineligible).

Further details explaining why the Queensland-based applicant organisation is not the lead applicant to the target Australian Government industry-research funding program.

Is this application being submitted to the Department at least 10 weeks prior to the closing date for your nominated Commonwealth Australian Government industry-research funding program? *

☐   Yes
☐   No

If 'No' please provide an explanation below:

If you have already submitted a Minimum Data Form please write your application number below (if known). If you have not yet submitted a Minimum Data Form, please note that a Minimum Data Form should be submitted to the Department at least two weeks prior to submitting this application. To complete your Minimum Data Form please follow this link: https://des.smartygrants.com.au/MDF-SIICP

Please note Applicants seeking Co-investment for Cooperative Research Centres (CRC) Grants Round 25 must submit applications by 12noon (AEST) 2 January 2024.

Minimum Data Form Application Number:

Have you submitted an application to the DES R&D Linkage Opportunities Program 2023?

○   No
○   Yes

Hint: applicants that have already submitted and application to the DES R&D Linkage Opportunities Program 2023 are not eligible to receive funding from this program.

Applicant Organisation

* indicates a required field

Project

Project Title *

Applicant Organisation

Applicant Organisation Name *
Organisation Name

Full legal name of the Queensland-based lead applicant

Applicant Organisation Type *

Applicant Organisation ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Applicant Organisation Street Address *
Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be Australia

Applicant Organisation Postal Address *
Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be Australia

Authorised Representative - Queensland Project Leader

Authorised Representative - Queensland Project Leader Name *
Title   First Name   Last Name

Authorised Representative - Queensland Project Leader Position *

Applicant Organisation - Project Leader Phone Number *

Must be an Australian phone number.
Example: (07) 1234 5678

Applicant Organisation - Project Leader Email *

Must be an email address.

Partner Organisations collaborating on the project

Please add all people from **Partner Organisations** collaborating on the project (including from Queensland Government agencies)

Name	Position Title	Organisation	Role in the Project (Lead, participant, other)

Project Summary

Brief Project Summary *

Word count:
Must be no more than 300 words.

What is the Applicant Organisation's Role in the Research Project? *

What is the Total Funding Request? *

$

Must be a dollar amount.
What is the total financial support you are requesting in this application?

What is the Main Project Location? *
Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Other Project Location
Address

Provide details only if there is another project location in addition to the main location

Research Team

Please list the names of the research team delivering the project (including any researchers from Queensland Government agencies)

Name	Position Title	Organisation	Role in the project

Assessment Criteria

* indicates a required field

Note: Assessment Criteria Responses

Please do not repeat your responses in the nominated Australian Government application (applicants can include a reference to the page/paragraph this information is located).

AC1 - Significance of the proposed project

Your application must demonstrate:

- the economic benefits for Queensland of the proposed R&D project (including wherever possible quantifying proposed benefits and impacts)
- how the proposed project will build Queensland's research excellence and critical mass in fields of research of strategic importance to the Queensland economy
- how the proposed project builds capacity in Queensland to translate research and the strategies to adopt and commercialise research outcomes, including IP management arrangements.

Q1 - Provide a short summary of the proposed project highlighting the proposed benefits and impacts (quantify these wherever possible) *

Word count:
Must be no more than 300 words.

Hint: Demonstrate that the research project is building on existing outcome focused work in the research field, including examples. Demonstrate that the project has a strong intent to bring critical knowledge to Queensland and increase investment.

Q2 – Provide a short summary of the proposed project highlighting how it will build Queensland's research capability and critical mass of fields of research important to the Queensland economy. *

Word count:
Must be no more than 300 words.
Hint: Demonstrate the significance of the research to Queensland and identify meaningful outcomes and benefits to be achieved by the project.

Q3 – Provide a short summary of the proposed project highlighting how it will build capacity in Queensland to translate research and the strategies that will be used to adopt and commercialise research outcomes, including IP management arrangements. *

Word count:
Must be no more than 300 words.
Hint: Clearly demonstrate how the collaboration will ensure the translation of research outcomes, including through the creation of startups and spin-outs.

AC2 - Strength of collaboration of the proposed project

Your application must demonstrate:

- the lead applicant's track-record of successful partnerships/collaborations with industry
- the governance and/or mechanisms by which knowledge transfer is anticipated to occur and the track record of the team (e.g. previous collaborative inventions, collaborative patent applications, etc)
- the project is supported by the applicant, industry partners and collaborators through commitment of key researchers, staff, resources and funding
- the potential of the partnership to lead to long-term collaboration(s).

Q4 - Provide a short summary of the lead applicant's standing in this field of research, including past successes in this field of research including examples of the industry partners and collaborators' past successes in research project delivery also in this field of research. *

Word count:
Must be no more than 300 words.
Hint: Provide examples of the applicant, industry partners and collaborators' past successes in the relevant field of research.

Q5 - Provide a short summary regarding the historical track record of the applicant's collaboration with the research project partners and the industry partners involved in the proposed project. *

Word count:
Must be no more than 300 words.
Hint: Describe and provide examples of previous meaningful engagement and collaboration between the applicant, industry partners and collaborators specified in the application. Demonstrate the applicant, industry partner and collaborators have worked successfully together on previous research projects or similar projects with like participants.

Q6 - Provide a short summary demonstrating meaningful collaboration throughout the proposed project as reflected in joint activities and commitment of key researchers, staff, resources and funding by the applicant, industry partners and collaborators. *

Word count:
Must be no more than 300 words.
Hint: Demonstrate collaboration is evident in the proposed project and relevant to the project. Identify aspects of the project which reflect the collaboration between research partners and industry participants.

Q7 - Provide a short summary of the governance and or mechanisms by which knowledge transfer will occur and the potential of the project participants to continue on for longer term collaboration(s) *

Word count:
Must be no more than 300 words.

AC3 - Value and viability of the project

Your application must demonstrate:

- how the project will deliver **value for money**
- the **viability** of the project including having a strong delivery plan that can be completed within the defined timeframes and budget
- that the main risks and uncertainties of the project have been identified and can be mitigated.

Q8 - Provide a short summary regarding how the team's experience in delivering multi party high value research will deliver a value for money project in the relevant field of research. *

Word count:
Must be no more than 300 words.
Hint: Explain how the project budget indicates the total project value is optimal to support completion of the proposed project.

Q9 - What aspects of the project delivery plan have been designed to support the viability of a successful project which achieves its intended outcome within the defined timeframes and budget? *

Word count:
Must be no more than 300 words.
Hint: Explain how the project delivery plan and project budget indicate the total project value is sufficient to support completion of the proposed project.

Q10 - What are the main risks/uncertainties of the project? How will they be mitigated? *

Word count:
Must be no more than 300 words.

Q7,8,9 - Attach Supporting Documents

Upload the following documents

Provide a copy of your application (or proposal *) to the Australian Government funding program. *
Attach a file:

Note: Application to the Australian Government funding program including total project budget will be considered in assessment of this criteria. The application copy should demonstrate the applicant has met the eligibility criteria of the Australian Government funding program. Please note, substantially completed proposals and relevant pitch decks can be included here.

* If attaching a proposal - please explain why.

Letters of support that evidence the level of commitment including financial contributions of all industry partners and collaborators. *
Attach a file:

PLEASE NOTE: letters of support from industry partners, Queensland Government partners and collaborators must outline: their level of commitment their track-record of previous collaborations/ project delivery (if any), details of their commitment of funding to the proposed project (amount/ period), noting that funding contribution(s) from industry partners and collaborators are required. Please note if you are not able to submit letters of support please fill in the below section.

Given the limited time available to apply for funding, if you are unable to obtain letters of support from industry partners in this instance please list in detail which industry partners, government partners and collaborators that you are undertaking discussions with, and to the extent of their proposed involvement to participate on this project.

Project Delivery Plan and Project Budget *
Attach a file:

Note: A Project Delivery Plan should contain information not specifically requested and/or already provided in the application fields of this form. Applicants are not required to duplicate this information or submit a separate plan. However, applicants are still welcome to submit an additional Project Delivery Plan document should they wish to provide further detail. The project delivery plan and project budget will be considered in assessment of this criteria. The budget should indicate that the Co-Investment funding will be expended on eligible project costs and demonstrate Australian Government leveraged funding flowing into Queensland. The project delivery plan and budget must demonstrate meaningful participation by Queensland-based project staff and expenditure of Co-Investment funding in Queensland.

Project Delivery Plan – Key Stages, deliverables and timeframes

Hint: you may add additional rows using the + button

Key Stages	Deliverables	Timeframes

Budget

* indicates a required field

Program Budget

Please note:

- **Total funding request up to 25% of the total cash value of the proposed project; and**
- **Not greater than the total value of the combined industry partners and collaborators cash contributions.**

What is the total project value of the proposed project ? *

$
Must be a dollar amount.

Total funding request from Australian Government funding program *

$
Must be a dollar amount.

Total funding request from Co-Investment fund *

$
Must be a dollar amount.

Total contribution from applicant organisation *

$

Must be a dollar amount.

Funding Contributions of Partner Organisations

Please detail funding contributions of Partner Organisations including other Queensland Government agencies. Over the life of the project.

Organisation Name	$	Contribution Status (Confirmed or Under Negotiation)	Contact Name	Contact Email
	$			
	$			
	$			
	$			
	$			
	$			
	$			
	$			

Budget Totals

Total Income Amount From Partner Organisations

$

This number/amount is calculated.

Project Expenditure

Please list the expenditure funded by the Science into Industry Co-Investment Program.

Eligible project costs include:

- salary costs, including standard on-costs (leave loading, superannuation contributions, worker's compensation contributions, and payroll tax) for key project staff.
- student stipends (including top-ups to Australian Government research higher degree awards)
- consumable items
- travel costs to support research and specifically to support direct project activity (international travel capped at not more than 5% of the funding sought).

In-Eligible project costs include:

- organisational overheads including general facility and accommodation related costs
- capital works and/or physical infrastructure including any buildings, telecommunications, IT networks, land acquisition costs or leases
- plant and equipment.

Grants are available for projects with a duration of up to seven years. However, Co-Investment funding will only be available for the first three years (commencing 2023/24) of the project's duration. Please select how many years your project is seeking Co-Investment Program funding for: *

☐ 1 Year
☐ 2 Years
☐ 3 Years

Hint: The Co-Investment Program funding allocation is over three years from 2023/24 to 2025/26. If your project commencement date is 2024/25 then you should align your funding ask for two years instead of three years.

Commitment Type 1st Year

Project Costs	Amount
Salary costs	$
Stipends	$
Consumables	$
Travel costs	$
Other	$
	$

Total Commitment 1st Year

$

This number/amount is calculated.

Commitment Type 2nd Year

Project Costs	Amount
Salary costs	$3
Stipends	$3
Consumables	$4
Travel costs	$
Other	$
	$

Total Commitment 2nd Year

$

This number/amount is calculated.

Commitment Type 3rd Year

Project Costs	Amount
Salary costs	$
Stipends	$
Consumables	$
Travel costs	$
Other	$

	$

Total Commitment 3rd Year

$

This number/amount is calculated.

Total Expenditure

Expenditure amount should equal the total funding amount requested:

$

This number/amount is calculated.

Expenditure outside of Queensland

If Co-Investment funding is to be expended outside of Queensland, please provide a reason for this?

Word count:
Must be no more than 200 words.

Queensland-based Jobs

The Queensland Government reports regularly on the jobs impact of the funding allocated to recipients and their projects.

For the purposes of this section, the following definitions will apply:

- **Jobs** - A job is any position within an organisation and includes permanent or temporary, full-time or part-time, short-term or long-term positions. Does not include consultants, public service positions or indirect jobs that flow on through supply chains).
- **New Jobs** - Number of new jobs expected to be created by the applicant organisation or project partner/s as a direct result of investment during the term of the contract. Does not include any existing jobs (i.e. jobs already in existence funded by the applicant organisation or their partner/s prior to the commencement of the contract).
- **Future Jobs** - Jobs predicted to be established within by the applicant organisation or project partner/s as a direct result of the project up to five years after the contract completion date.

During the Contract Term

How many new Queensland-based jobs are likely to be created by the applicant organisation or project partners as a direct result of the project during the contract term? *

Must be a number.
Financial Year reporting.

Future Jobs

How many future Queensland-based jobs are likely to be created within five years of contract completion by the applicant organisation or project partner/s as a direct result of the project? *

Must be a number.
Financial Year reporting.

Applicant Declaration

* indicates a required field

Refer to the Electronic Transaction (Qld) Act 2001 prior to acknowledging and accepting this declaration.

Project Name *

With reference to the application to the Science into Industry Co-Investment Program, for the named project.

*****

Title   First Name   Last Name

Name of Authorised Officer

acting in the position of, *

Position of Authorised Officer

and in this regard acting for the Applicant Organisation,

I certify that:

- **the information provided in this application is true, accurate and not misleading**
- **the Applicant Organisation and/or its partners have received no guarantees or assurance that the application will be approved by the Queensland Government.**

and I acknowledge that:

- **the Department of Environment and Science (the Department) may undertake any necessary checks (subject to any written notification as to confidentiality provided to the Department)**
- **no Funding Agreement from the Department will be entered into until approved applicants provide evidence that the Australian Government has**

   provided written confirmation the application to the nominated Australian Government Industry-research funding program has been successful.
- an offer of funding under the Science into Industry Co-Investment Program will be subject to the Applicant Organisation signing and returning a Grant Agreement with the Department.